

**MINUTES  
DON PEDRO & KNIGHT ISLANDS STREET & DRAINAGE  
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD REGULAR MEETING  
FRIDAY, SEPTEMBER 18, 2020**

**9:30 a.m. – 9:55 a.m.  
Tringali Community Center  
3640 N. Access Rd., Englewood, Florida**

**Members Present:** Linda Cotherman, Chair  
Lindsay Yates  
Gary Wilkins  
Jeffery Bisgrove

**Members Absent:** Jeffery Jacobson, Vice Chair- sent apologies

**County Staff:** Kimberly Lewis-Tison, Community Liaison  
Chuck Peters, Project manager

**Guests:** Sign-in sheet attached

**Call to Order / Roll Call:**

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was present.

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**Unfinished Business:**

Right-of-Way Maintenance: Ms. Cotherman questioned Lemon Bay Lane on the right of way survey being marked as vacated and Parcel 412032227009 not being vacated. Ms. Lewis-Tison confirmed with Florida Fish and Wildlife Conservation Commission that a gopher tortoise permit would not be needed, equipment would remain on the road and burrows would not be compromised. Public Works would also have an inspector onsite during the removal of the trees for this purpose. Ms. Lewis-Tison explained the quotes being under the projected budgeted amount for fiscal year 2020 due to the unknown costs of ferry fees and inquired on a recommendation for the contractor to leave equipment overnight versus taking it back and forth to save on those ferry costs. The Advisory Board discussed the quotes provided, gave recommendations for overnight parking, and Mr. Wilkins motioned to approve the quotes provided, seconded by Mr. Bisgrove and unanimously approved.

**Citizen Input on MSTU items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

The Advisory Board inquired on the contractor extending county pricing for citizens that live on the island that may have trees on their private property to be removed.

**Schedule Meetings / Items for Next Agenda:**

2020/2021 meetings are scheduled at 9:30 a.m., in the West County Annex, Room 120, as follows:

- Thursday, November 12, 2020
- Wednesday, February 17, 2021
- Wednesday, May 19, 2021

- Wednesday, August 18, 2021
- Wednesday, November 3, 2021

Submitted by: Kimberly Lewis-Tison  
Public Works Department

Linda C. Thorne  
Chair Signature

11/12/2020  
Date

[illegible]

## **AGENDA**

### **DON PEDRO & KNIGHT ISLANDS STREET & DRAINAGE MUNICIPAL SERVICE TAXING UNIT (MSTU)**

#### **ADVISORY BOARD REGULAR MEETING FRIDAY, SEPTEMBER 18, 2020**

**9:30 a.m., West County Annex  
6868 San Casa Drive, Room 120, Englewood, Florida**

**BOARD MEMBERS:** Linda Cotherman, Chair  
Jeffery Jacobson, Vice-Chair  
Jeffery Bisgrove  
Lindsay Yates  
Gary Wilkins

**COUNTY STAFF:** Kimberly Lewis-Tison

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Citizen Input on Agenda Items (3-Minute Limit)
3. Unfinished Business
  - a) Right-of-Way Maintenance
4. Citizen Input on MSBU Items (3-Minute Limit)
5. Advisory Board Open Discussion
6. Meeting Schedule / Items for Next Agenda
7. Motion to Adjourn



ARBORx Tree Services

PO Box 21775

Sarasota, FL 34276

# Proposal

Date	P#-WO#
9/10/2020	60067 P

Billing Address
Charlotte County Public Works 7000 Florida Street Punta Gorda, FL 33950

Job Location		
Don Pedro Island State Park 8450 Placida Road Placida, Florida 33946		
Rep	Contact Name	Contact Phone
J	Chuck Peters	

Est. Qty	Description	Rate	Total
	Attention Don Pedro Advisory Board c/o Chuck Peters:		
	Australian Pine Tree Removal along North and South Gulf Blvd.		
	Scope: Removal of Australian Pine Trees throughout Island and flush cut. Contract pricing is being offered. Trees are within the right of way and will be marked by the county in advance of work. Standard contract pricing has been used.		
	Along North Gulf Blvd: Remove 58 Australian Pine Trees/Trunks:		
3	Remove 2 Grand Pine Tree Trunks	950.00	2,850.00
10	Remove 6 Large Pine Tree Trunks	550.00	5,500.00
6	Remove 6 Medium Pine Tree Trunks	350.00	2,100.00
4	Remove 1 Small Pine Tree Trunk	125.00	500.00
35	Remove Hardwood. Very Small Pine Tree Trunks	10.00	350.00
	Along South Gulf Blvd. Remove 73 Australian Pine Trees/Trunks		
8	Remove 8 Grand Pine Tree Trunks	950.00	7,600.00
28	Remove 18 Large Pine Tree Trunks	550.00	15,400.00
10	Remove 20 Medium Pine Tree Trunks	350.00	3,500.00
27	Remove 40 Very Small Pine Tree Trunks	10.00	270.00
1	Tree Health Maintenance Programs:Herbicide Treatment to Stumps to help prevent re-growth of invasive species, Fixed Fee	7,920.00	7,920.00
6	Estimated Ferry Costs	2,000.00	12,000.00
	Note:Contract Pricing is used for all Removals. We estimate the project to last 6 days.		
	Note: Charges for Ferry fees will be billed to the customer at cost and are estimated at \$2000 dollars per day. Receipts will be provided upon the completion of work, and will be invoiced with the project as pass through costs.		

PROPOSAL IS GOOD FOR 30 DAYS. - PLEASE SIGN AND RETURN			<b>Total</b>
Phone #	Fax #	E-mail	Web Site
941-926-1177	941-926-1121	info@arbortree.com	www.arbortree.com



ARBORx Tree Services  
PO Box 21775  
Sarasota, FL 34276

# Proposal

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9/10/2020	60067 P

Billing Address
Charlotte County Public Works 7000 Florida Street Punta Gorda, FL 33950

Job Location		
Don Pedro Island State Park 8450 Placida Road Placida, Florida 33946		
Rep	Contact Name	Contact Phone
J	Chuck Peters	

Est. Qty	Description	Rate	Total
	<p><b>** COVID-19**</b></p> <p>OUR CREW WILL DO ALL THEY CAN TO KEEP DISTANCE FROM OUR CUSTOMERS TO MINIMIZE THE SPREAD COVID-19. WE ASK OUR CUSTOMERS TO ONLY APPROACH THE CREW LEAD AT A DISTANCE OF 6' WHEN SPEAKING TO THEM. WE APPRECIATE ALL YOUR HELP AT THIS TIME OF A NATIONAL EMERGENCY. WE HOPE ALL STAY SAFE AND HEALTHY.</p> <p>*APS is very careful not to do any damage, but is not responsible for the following: underground utilities, landscaping, lawns, sprinkler systems, sidewalks, driveways, roads, screens, pool cages, &amp; fences. Please sign and return to this office. Thank you.</p> <p>X _____ (Approval of work &amp; disclaimer signature)</p> <p>Date _____</p>		

PROPOSAL IS GOOD FOR 30 DAYS. - PLEASE SIGN AND RETURN			<b>Total</b> \$57,990.00
Phone #	Fax #	E-mail	Web Site
941-926-1177	941-926-1121	info@arborxtree.com	www.arborxtree.com



ARBORx Tree Services

PO Box 21775

Sarasota, FL 34276

# Proposal

Date	P#-WO#
9/10/2020	60068 P

Billing Address
Charlotte County Public Works 7000 Florida Street Punta Gorda, FL 33950

Job Location		
Don Pedro Island State Park 8450 Placida Road Placida, Florida 33946		
Rep	Contact Name	Contact Phone
J	Chuck Peters	

Est. Qty	Description	Rate	Total
	Attention Don Pedro Advisory Board c/o Chuck Peters:		
	Australian Pine Tree Removal along Bocilla Drive, Gasparilla Way, and Kettle Harbor Drive		
	Scope: Removal of Australian Pine Trees throughout Island and flush cut. Contract pricing is being offered. Trees are within the right of way and will be marked by the county in advance of work. Standard contract pricing has been used.		
	Along Bocilla Drive: Remove 1 Australian Pine Trees/trunks		
1	Remove Hardwood. Grand	950.00	950.00
	Along Gasparilla Way: Remove 29 Australian Pine Trees/trunks:		
5	Remove 4 Large Pine Trees/Trunks	550.00	2,750.00
10	Remove 10 Medium Pine Trees/Trunks	350.00	3,500.00
14	Remove 14 Small Pine Tree Trunks	125.00	1,750.00
	Along Kettle Harbor Drive: Remove 10 Australian Pine Trees/ trunks		
6	Remove 6 Large Pine Tree Trunks	550.00	3,300.00
5	Remove 6 Grand Pine Tree Trunks	950.00	4,750.00
1	Remove Large Pepper field to access Trees at corner of Bocilla and Gasparilla	1,200.00	1,200.00
1	Tree Health Maintenance Programs: Herbicide Treatment to Stumps to help prevent re-growth of invasive species, Fixed Fee	6,325.00	6,325.00
3	Estimated DailyFerry Costs	2,000.00	6,000.00
	Note: Contract Pricing is used for all Removals. We estimate the project to last 4 days. Final Invoice will be generated using tree counts only from those marked and cut		
	Note: Charges for Ferry fees will be billed to the customer at cost and are estimated at \$2000.00 dollars per day. Receipts will be provided upon the completion of work, and will be invoiced with the project as pass through costs.		

PROPOSAL IS GOOD FOR 30 DAYS. - PLEASE SIGN AND RETURN			<b>Total</b>
Phone #	Fax #	E-mail	Web Site
941-926-1177	941-926-1121	info@arborxtree.com	www.arborxtree.com



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Rep	Contact Name	Contact Phone
J	Chuck Peters	

Est. Qty	Description	Rate	Total
	<p><b>** COVID-19**</b></p> <p>OUR CREW WILL DO ALL THEY CAN TO KEEP DISTANCE FROM OUR CUSTOMERS TO MINIMIZE THE SPREAD COVID-19. WE ASK OUR CUSTOMERS TO ONLY APPROACH THE CREW LEAD AT A DISTANCE OF 6' WHEN SPEAKING TO THEM. WE APPRECIATE ALL YOUR HELP AT THIS TIME OF A NATIONAL EMERGENCY. WE HOPE ALL STAY SAFE AND HEALTHY.</p> <p>*APS is very careful not to do any damage, but is not responsible for the following: underground utilities, landscaping, lawns, sprinkler systems, sidewalks, driveways, roads, screens, pool cages, &amp; fences. Please sign and return to this office. Thank you.</p> <p>X _____ (Approval of work &amp; disclaimer signature)</p> <p>Date _____</p>		

PROPOSAL IS GOOD FOR 30 DAYS. - PLEASE SIGN AND RETURN			<b>Total</b> \$30,525.00
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